

APPLICATION FOR EMPLOYMENT

PDK CONSTRUCTION, INC.
34070 CREW ROAD, P.O. BOX 683
POMEROY, OHIO 45769
(740)992-6451

EQUAL OPPORTUNITY EMPLOYER

NOTE: If you require more space than provided, please attach separate sheet (s).

PERSONAL

NAME			TODAY'S DATE	
STREET		CITY		REFERRED BY:
STATE	ZIP	SOCIAL SECURITY NUMBER		APPLYING FOR: ☐ FULL TIME ☐ PART TIME ☐ TEMPORARY
HOME PHONE	BEST TIME TO CALL	BUSINESS PHONE	BEST TIME TO CALL	

EDUCATION

NAME AND LOCATION		CURRICULUM	YEARS COMPLETED
HIGH SCHOOL			
COLLEGE	MAJOR	DEGREE	
OTHER			

POSITION(S) DESIRED

HOURS/DAYS AVAILABLE

EMPLOYMENT (Start With Most Recent)

FROM	TO	EMPLOYER	PHONE ()	CITY, STATE
JOB TITLE		DUTIES		
SUPERVISORS NAME				
STARTING SALARY/WAGES				
FINAL SALARY/WAGES		REASON FOR LEAVING		
FROM	TO	EMPLOYER	PHONE ()	CITY, STATE
JOB TITLE		DUTIES		
SUPERVISORS NAME				
STARTING SALARY/WAGES				
FINAL SALARY/WAGES		REASON FOR LEAVING		
FROM	TO	EMPLOYER	PHONE ()	CITY, STATE
JOB TITLE		DUTIES		
SUPERVISOR'S NAME				
STARTING SALARY/WAGES				
FINAL SALARY/WAGES		REASON FOR LEAVING		

[illegible]

NAME	ADDRESS	YEARS KNOWN

I certify that statements made by me on this form are true and correct. I understand that if employed, any false statement on this application can be considered cause for dismissal. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

Signature _____ Date _____

[illegible]

Applicant Data Record

Applicants are considered for all positions, and employees are treated during employment without regard to race, color, religion, sex, national origin, age, marital or veteran status, medical condition or disability, or any other legally protected status.

As employers/governmental contractors, we comply with government regulations, including affirmative action responsibilities where they apply.

Solely to help us comply with government record keeping, reporting and other legal requirements, we request that you please fill out the Applicant Data Record. We appreciate your cooperation.

This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment. **YOUR COOPERATION IS VOLUNTARY.**

(PLEASE PRINT)

Date _____

Position(s) Applied For _____

Referral Source: ☐ Advertisement ☐ Friend ☐ Relative ☐ Walk-In
☐ Employment Agency ☐ Other _____

Name _____ Phone (_____) _____
LAST FIRST MIDDLE Area Code

Address _____
NUMBER STREET CITY STATE ZIP CODE

Driver's License # _____ State _____ Date of Birth _____

Government agencies at times require periodic reports on the sex, ethnicity, disabled, veteran and other protected status of applicants. This data is for analysis and possible affirmative action only. SUBMISSION OF INFORMATION IS VOLUNTARY.

Check one: ☐ Male ☐ Female

Check one of the following:

Race/Ethnic Group: ☐ White ☐ Black ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Asian/Pacific Islander

Check if any of the following are applicable:

☐ Vietnam Era Veteran ☐ Disabled Veteran ☐ Disabled Individual
☐ Disability _____

AN EQUAL OPPORTUNITY EMPLOYER

Special Employment Notice to Disabled Veterans, Vietnam Era Veterans, and Individuals With Physical or Mental Disabilities.

Government contractors are subject to 38 USC 2012 of the Viet Era Veterans Readjustment Act of 1974 which requires that they take affirmative action to employ and advance in employment qualified disabled veterans of the Vietnam Era, and Section 503 of the Rehabilitation Act of 1973, as amended, which requires government contractors to take affirmative action to employ and advance in employment qualified handicapped individuals.

If you are a disabled veteran, or have a physical or mental disability, you are invited to volunteer this information which will be treated as confidential. Failure to provide this information will not jeopardize or adversely affect your consideration for employment.

If you wish to be identified, please sign below.

☐ Disabled Individual ☐ Disabled Veteran ☐ Vietnam Era Veteran ☐ Disability _____

Signed _____

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